

Appendix C

**Communications & Stakeholder Plan 2021/22**

The following is a timetable of planned communications and stakeholder engagement activity during financial year 2021/22.

Please note that this timetable is not final – some activities may be added, and some of those listed may move dates. This document will be revised and updated on a monthly basis.

<i>Date</i>	<i>Action/Event</i>	<i>Notes</i>
<b>2021</b>		
<b>MAR</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	Skills & Employment Framework refresh	
	Joint Scrutiny Committee	
18	Enterprise Zones Governance Committee	
23	LEP Board	
End	Energy & Low Carbon Sector Plan launch	
<b>APR</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	(Skills & Employment) Cornerstone group launch	
Mid	Stakeholder Engagement Framework published	
End	Quarterly Stakeholder Newsletter distributed	
End	Food & Agriculture Sector Plan launch	
<b>MAY</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	Stakeholder Perception Audit fieldwork conducted	
12	Enterprise Zones Governance Committee	
Mid	Finance for Business report published	
20	Business Support Management Committee	
26	Skills & Employment Advisory Panel	
End	Tourism, Culture and Place Plan published	Tentative
<b>JUN</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	Monthly Sector Group meetings	
2	Growth Deal Management Committee	
7	Innovation Board	



Mid	Manufacturing Sector Plan published	
Mid	Stakeholder Perception Audit results	For internal use only
22	LEP Board	
23	Announce new LEP Chair	
End	LEP Annual Report Published	
End	LEP Annual Conference	
<b>JUL</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	LIS published	
	Social Value Charter published	
Mid	1 <sup>st</sup> Lancashire Business Survey results published	Quarterly Business Barometer
Mid	Digital Sector Plan published	
End	Quarterly Stakeholder Newsletter distributed	
End	Health Sector Plan published	
<b>AUG</b>		
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
Mid	2 <sup>nd</sup> Lancashire Business Survey results published	Subject to be decided
26	Business Support Management Committee	
<b>SEP</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	Seek ministerial visit (project/location tbd)	
	Internationalisation Strategy published	
	Joint Scrutiny Committee	
6	Innovation Board	
7	LEP Board	
8	Skills & Employment Advisory Panel	
8	Growth Deal Management Committee	
15	Enterprise Zones Governance Committee	
<b>OCT</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	COP 26 related activity	
Mid	3 <sup>rd</sup> Lancashire Business Survey results published	Quarterly Business Barometer
28	Business Support Management Committee	
End	Quarterly Stakeholder Newsletter distributed	
<b>NOV</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	



	Monthly Sector Group meetings	
Early	4th Lancashire Business Survey results published	(subject to be decided)
Mid	LEP Autumn mini-Conference	
10	Skills & Employment Advisory Panel	
15	Innovation Board	
17	Growth Deal Management Committee	
27	Lancashire Day Parliamentary Event (27 <sup>th</sup> ) – engagement/joint event with Lancs APPG	27 Nov is a Saturday this year – activity is likely to take place during the week before
<b>DEC</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
8	Enterprise Zones Governance Committee	
15	LEP Board	
<b>2022</b>		
<b>JAN</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
Mid	5 <sup>th</sup> Lancashire Business Survey results published	Quarterly Business Barometer
<b>FEB</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
	Annual Performance Review	
Mid	Quarterly Stakeholder Newsletter distributed	
10	Business Support Management Committee	
23	Skills & Employment Advisory Panel	
End	6 <sup>th</sup> Lancashire Business Survey results published	(subject to be decided)
<b>MAR</b>		
	Monthly NP11 Chair Meeting	
	Monthly NP11 CEO Meeting	
	LEP Network CEO & Chairs Monthly Meeting	
	Monthly Sector Group meetings	
2	Growth Deal Management Committee	
3	Innovation Board	
9	Enterprise Zones Governance Committee	
Mid	MIPIM (Cannes)	
22	LEP Board	
End	LEP Spring mini-Conference	